



COMMITTEE FOR
GREEN FOOTHILLS

Graphic Design Internship 3-5 hours/week

Founded in 1962 and based in Palo Alto, Committee for Green Foothills (CGF) is a powerful local nonprofit that works to preserve open space in San Mateo and Santa Clara counties through advocacy, education, and grassroots action. In short, we are local, vocal, and effective. For more information about CGF, please visit our website: www.greenfoothills.org

Gifted with an eye for designing great collateral to promote special events? You can use your talent to help craft the image of a well-respected organization with over 50 years of great work preserving open space in Santa Clara and San Mateo counties. Depending on availability and project needs this position could be 3-5 hours a week, with flexibility around your day to day schedule.

Responsibilities:

- Create flyers, handouts, brochures, posters, etc. for events and outreach
- Assist with crafting messages and themes for events

Desired Skills and Experience:

- Understands how to use social media (ie. Facebook, Twitter, Wordpress, Mailchimp)
- Passionate about the environment
- Organized and detail oriented
- Enjoys working with people
- Has experience with print design, graphics production, and familiarity with relevant design and production tools (ie. Photoshop, Illustrator, InDesign, Dreamweaver)
- Creative and has a 'good eye' for layout and other design aspects

Interested candidates please send your resume and a detailed cover letter explaining your interest to info@greenfoothills.org. Please indicate your schedule and commitment time.